

English Program Application Form

(Please print clearly and answer all questions)

First (Given) Name: _____ Last (Family) Name: _____

Date of Birth: Day: _____ Month: _____ Year: _____ Male Female

Tel.: _____ E-Mail Address: _____

Mailing Address: _____ City: _____

Province: _____ Postal Code: _____ Native Language: _____

Contact person's name and phone number in case of emergency: _____

All students **must** purchase medical insurance or provide written proof of insurance before starting their study.

I need to purchase medical insurance for _____ days at \$2 per day starting on _____

I have my own medical insurance and decline the ALCC group plan. Initial: _____

Application and Placement Test Fee: \$150 Check / Cash Enclosed Charge my Credit Card

Please select your program: English for Academic Purposes General English Program
 Test Preparation Program Speaking for Success Program University Bridging Program

Please select your program start date in 2021:

January 4 February 1 March 1 March 29 April 26 May 24

June 21 July 19 August 30 September 27 October 25 November 22

How long would you like to study? _____ weeks

How did you find our school? Internet Friend Agent Please Specify: _____

Do You have any medical conditions and treatment we need to be aware of: No Yes

If yes, please specify: _____

I have read and accept the Enrollment and Payment Policies of ALCC. This information may be disclosed to scholarship, education or immigration authorities.

I give permission for my photograph, videography and / or testimonial to be used in ALCC promotional material.

Signature: _____ Date: _____

Enrollment Policy

1. Visa Requirements: Students planning to extend their studies for longer than 6 months should apply for a student authorization. Obtaining the necessary information and valid study permit is the responsibility of the student. Once an acceptance letter has been issued, it is the student's obligation to come to the registered program on the first day and thereafter. The school is required to inform immigration authorities if the student fails to report to school on the program start date;
2. Attendance Requirements: Attendance records are carefully kept at the school for all students. Any failure to come to school without an acceptable reason is not allowed. A poor class attendance rate can affect your status as a full-time international student in Canada;
3. ALCC is not liable in any way to the students for any personal injury, or loss of / damage to property.

Payment may be paid by cash, telegraphic transfer, personal check, Visa, Master or debit card.

For payment made by telegraphic transfer the following bank account information is provided:

Account Holder's name: Apex Language and Career College Inc.

Bank Name: TD Canada Trust Bank Address: 5495 Spring Garden Road, Halifax, NS B3J 1G2

Bank Telephone: 902-496-0800 Bank Fax: 902-425-4385

Branch Transit Number: 49593-004 Account Number: 5200562

SWIFT Code: TDOMCATTOR ABA Number: 026009593

For payment made by credit card, please provide credit card information:

Card Type: Visa Master Card Total Amount: \$ _____

Card Number: _____ Expiry Date: Month: ____ Year: ____

Cardholder Name: _____ Cardholder Signature: _____

Refund Policy

1. Upon acceptance to the program, students must pay the tuition fee for the first term in full and a 20% deposit for the subsequent terms they wish to sign up for;
2. If a student has been denied a visa or study permit, ALCC will refund tuition fees paid, less a \$100 administration fee. A copy of the letter stating the visa denial from the immigration authority must be provided to ALCC before such refunds can be made;
3. Until the start date of the program, students who notify ALCC of their withdrawal in writing will receive a refund of their tuition fees paid, less a 20% non-refundable and non-transferable deposit;
4. There is no refund after the start date of the program.

Please send the completed application and payment to the address below:

Tel: +1 9024461818
Email: info@alcc.ca
Web: www.alcc.ca

Add: 1526 Dresden Row, Suite 205
Halifax, Nova Scotia, Canada
B3J 3K3

